



*To assure access to quality health and wellness care to the residents and workforce of the Greater Williamsburg Community*

**Board of Directors Meeting  
April 27, 2026 | 5:00 PM**

- 1) Welcome
- 2) Action item: Consent Agenda | Dr. Rebecca Bruhl
  - a) Approval of meeting dates
    - i) Board of Directors – March 23, 2026
    - ii) Governance & Nominating – April 1, 2026
    - iii) Planning & Performance – April 17, 2026
- 3) Reports: State of the facility
  - a) Executive Director update | A. Thompson
  - b) Clinical Update | Kendra Robinson, NP
  - c) Business Office | Jacob Cooper
  - d) Operations | Maggie Beamon
  - e) Dental | Dr. Modeste
  - f) Communication & Development | Susan Dunn
  - g) Grants & Development | Sara Lewis
- 4) Reports: Board Committees
  - a) Finance | Melissa Tucker, CPA, Chair
  - a) Communications & Development | Terry Moran, Chair
  - b) Planning & Performance | Scott Herr, Chair
  - c) Governance & Nominating | Dr. David Aday, Chair
- 5) Discussion
  - a) Space & Building Update
  - b) FQHC Look-Alike Status
  - c) Board as Ambassadors Discussion
- 6) Recap Action Steps and Adjourn
- 7) Next Meeting | May 18, 2026 (Week earlier due to the holiday)

**Board of Directors Meeting  
March 23, 2026 | 5:00 PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Members Present</b>
Becca Bruhl, DrPH, MPH, MEM Melissa Tucker, CPA R. Scott Herr Ron Kirkland Terry Moran Robin Nelhuebel, PhD, MSN, RN, RT(R) Karen Stokes, MSN-RN Randy Walton, PHD Doug Holroyd Barbara Null Henry Ranger, PharmD Ayanna Williams	Rashid Jones, MBA David Aday, PhD Cris Becerra Cornelius Powell, MD, MBA, CHCQM-PSRM	Aaron Thompson Kendra Robinson Dr.Lorenzo Modeste Jacob Cooper Sara Lewis Susan Dunn

1. Call to Order & Attendance | Dr. Rebecca Bruhl, Board Chair
  
2. Consent Agenda | Dr. Rebecca Bruhl, Board Chair
  - a. Board of Directors – February 23, 2026
  - b. Executive Committee – March 11, 2026
  - c. Finance Committee – March 11, 2026
  - d. Communications & Development – March 12, 2026
    - i. A motion was made to approve the minutes, with the following corrections, made by Mr. Ron Kirkland and seconded by Ms. Barbara Null. The motion carried.
      1. Finance minutes need the following corrections: remove Rashid Jones from the attendance. Add Larry Snyder as present (in place of Ayanna Williams), and a correction to the date from 3/9/26 to 3/11/26.
  
3. State of the Facility Reports
  - a. Facility Update | Mr. Aaron Thompson, Executive Director
    - i. Mission moment
    - ii. Kiara Robinson, LCSW, will be working with OTMDC in a Behavioral Health Consultant capacity.
    - iii. The Chronic Care Collaborative is now the Greater Williamsburg Community Health Alliance.

- b. Clinical Update | Kendra Robinson, NP
  - i. No questions or additions to the report included in the board packet.
- c. Business Office | Jacob Cooper
  - i. No questions or additions to the report included in the board packet.
- d. Operations | Maggie Beamon
  - i. No questions or additions to the report included in the board packet.
- e. Communication & Development | Susan Dunn
  - i. No questions or additions to the report included in the board packet.
- f. Grants & Development | Sara Lewis
  - i. Answered questions regarding grants.

#### 4. Committee Reports

- a. Finance Committee | Ms. Melissa Tucker, CPA, Chair
  - i. 990 was reviewed and discussed.
    - 1. A motion to approve the 990 was made by Mr. Ron Kirkland and seconded by Mr. Doug Holroyd, the motion carried.
- b. Governance & Nominating | Dr. David Aday, Chair
  - i. The PAC will have its first meeting next week.
  - ii. The committee is accepting recommendations.
- c. Planning & Performance | Mr. Scott Herr, Chair
  - i. No questions or additions to the report included in the board packet.
- d. Communications & Development | Terry Moran, Chair
  - i. No questions or additions to the report included in the board packet.

#### 5. Discussion

- a. Space & Building Update
  - i. The county has proposed several options regarding the building after DSS moves.
  - ii. An ad hoc committee will be formed to explore these options.
- b. Behavioral Health/Colonial Behavioral Health
  - i. Several presentations were given by CBH to local jurisdictions requesting \$14 million for their future building.
  - ii. CBH is integrating the Cherokee Health Model; a discussion ensued on what this model looks like and how this model would not be ideal for OTMDC.
- c. FQHC Look-Alike Status
  - i. Reviewed the presentation, discussed and answered questions.
    - 1. The reasonable timeline to transition to a Look Alike would be 9 months.
    - 2. 2 major items would need to be in place before submitting an application.
      - a. There would need to be 51% patient membership on the board.
      - b. The Executive Director would need to be an employee of OTMDC, exclusively.

6. Next Meeting | April 27, 2026

7. Adjourn

- a. A motion to adjourn was made by Dr. Robin Nelhuebel and seconded by Ms. Barbara Null; the motion carried.

**Governance & Nominating Committee Meeting  
April 1, 2026 | 5:00PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Members Present</b>
David Aday, Chair Becca Bruhl Cris Becerra	Cornelius Powell	Aaron Thompson Susan Dunn

1. Call to Order & Attendance
2. Approval of Minutes | February 4, 2026
  - a. The minutes were approved at the February 23, 2026 Board of Directors meeting.
3. Initial PAC meeting summary
  - a. 2 patients were in attendance out of the four that signed up. Dr. Aday will follow-up with the ones not in attendance.
  - b. It was discussed how they found OTMDC, as well as how best to reach others, especially young adults.
  - c. Reviewed the current patient survey and discussed questions.
    - i. It was felt that it is too long and some items could be combined or eliminated.
  - d. Discussed ideas on reaching out to areas for potential patients, such as the restaurant and hotel industry.
  - e. As a follow-up the committee will ask if they would like to attend some board meetings to gauge interest in working on the board as well as helping to develop the PAC.
4. Discuss of options for achieving compliance with FQHC/LAL status
  - a. Due to the meetings discussions, more patient interest, and Dr. Powell's departure from the board, Dr. Aday will take this information as well as review interest from ending first term members and readjust compliance metrics and send to the committee before options are discussed further.
  - b. Consider including board members as patients
    - i. Currently the board would need 3 current board members to be patients. This number would change depending on PAC interest.
  - c. Board Member prospects identified by Mr. Thompson
    - i. Craig Abraham as potential treasurer.

- ii. Dr. Hill (HROSM) would like to volunteer his services and possibly as a board member.
- iii. Ted Lerosé and Beth Sauer are potential patient representatives.
- iv. Dr. Powell is leaving the board. The committee would like to have representation from Sentara if possible.

5. Next Meeting | June 3, 2026 at 5:00 via zoom.

6. Adjournment

**Planning & Performance Committee Meeting  
 April 17, 2026 | 5:00PM**

<b>Members Present</b>	<b>Members Absent</b>	<b>Staff Members Present</b>
Scott Herr, Chair Henry Ranger Karen Stokes	Robin Nelhuebel	Aaron Thompson

1. Call to Order & Attendance
2. Approval of Minutes | February 18, 2026
  - a. The minutes were approved at the February 23, 2026 board meeting.
3. Continued working through the metric process for the Strategic Plan
  - a. Growth
    - i. Expanding mental health services
      1. Mental health referrals:
        - a. With the addition of Kiara Robinson and her intern recently began working with OTMDC 3 days per week.
        - b. Family Living Institute, Health Minds, Genesis are the 3 main facility referrals OTMDC uses.
        - c. Melvin Sneed, LPC sees approximately 8 patients a month.
        - d. Will continue working with the Pavillion and CBH.
      2. Currently rated as a yellow with progress being made.
    - ii. Increasing dental care capacity
      1. Overall capacity is increasing.
        - a. Waitlist is long due to limited personnel.
        - b. Schedule has been adjusted to accommodate more patients.
        - c. Attempting to connect with volunteer dentists/hygienists.
      2. Decreasing average wait time
        - a. Some areas have improved; others have not due to limited resources or patient compliance.

3. Same day appointments
  - a. Currently have 2 emergency slots used for emergent care or same day appointments.
4. Increase pediatric care
  - a. GKAS is a large driver for additional patients.
5. Budget impact
  - a. Medicaid has done an annual increase of 30% the past few years.

b. People

i. Build culture that supports values and purpose

1. Professional Development

- a. Staff is offered CE credit reimbursement.
- b. In-service training can offer opportunities for CE

ii. Staff Turnover

1. Currently have 3 openings, Assistant Business Manager, Communications & Marketing, and a Nurse Practitioner.
2. Successes on turnover reduction may be attributed to:
  - a. Attractive working hours, no weekends, and holidays is an incentive.
  - b. Competitive salary

iii. Maximizing efficiency of team

1. Waiting for Follow My Health to be put in place for patient satisfaction survey capabilities.
2. How to get patients to feel their thoughts are being listened to.
3. The use of scribes to transcribe appointment notes was discussed as was the future impact of AI transcription

iv. Cross Training

1. Positive and implemented in areas such as accounting and front office

v. Training completion rates

1. Tracked for license requirements
2. We do track county mandated training completion rates.

vi. Onboarding

1. We have a 2-fold onboarding. JCC processes our staff through their onboarding, then OTMDC works with new hires with their department head.

vii. Optimizing volunteers and students

1. There are a number of W&M student volunteers, some are bi-lingual.
2. Several physician volunteers in a number of specialties.
3. Previously had VPCC and VCU dental track student's volunteer.

4. Succession planning

- a. Our goal is to name a vice-chair on each committee, Scott Herr asked the committee members to let him know if anyone would be interested.

5. Next Meeting | June 17, 2026 at 5:00PM

6. Adjournment

## March 2026 CSR Dashboard

Balanced

	March 2025	March 2026	Variance		
Total Patients	920	978	▲	58	6%
Total Visits	1,242	1,376	▲	134	11%
Visits per patient	1.35	1.41	▲	0.06	4%

NUMBER OF CLIENTS SERVED			
Category	March 2025	March 2026	Ratio
Total Dental Visits	444	347	25.2%
Total Medical Visits	798	1029	74.8%
Total Visits	1,242	1,376	

GENDER			
Gender	March 2025	March 2026	Ratio
Male	372	464	33.7%
Female	734	912	66.3%
	1,106	1,376	

AGE			
Age Groups	March 2025	March 2026	Ratio
0-11 Months	1	4	0.3%
1-11 Years	73	39	2.8%
12-18 Years	51	167	12.1%
19-35 Years	287	281	20.4%
36-64 Years	669	663	48.2%
65+ Years	161	222	16.1%
	1,242	1,376	

## RACE

Race	March 2025	March 2026	Ratio
Asian	36	50	3.6%
Black	236	260	18.9%
Hispanic	439	494	35.9%
White	287	310	22.5%
Other	244	262	19.0%
	1,242	1,376	

## SLIDING SCALE

FPL Sliding Scales	March 2025	March 2026	Ratio
Level B 100% FL & Below	390	421	30.6%
Level C 101-138% FPL	157	182	13.2%
Level D 139-166% FPL	51	97	7.0%
Level E 167-200% FPL	21	32	2.3%
Level F 201-250% FPL	16	15	1.1%
Non Compliant Patients	46	63	4.6%
Full Fee	5	9	0.7%
Level I (Insured)	556	557	40.5%
	1,242	1,376	

<b>HEALTH INSURANCE</b>			
<b>Insurance Category</b>	<b>March 2025</b>	<b>March 2026</b>	<b>Ratio</b>
Uninsured	676	786	57.1%
Medicaid/MCO's	294	272	19.8%
Medicaid Dental	136	118	8.6%
Medicare	40	33	2.4%
Dual Eligible Medicare	15	17	1.2%
<b>Commercial Ins.</b>			
Anthem/Optima/CIGNA	80	121	8.8%
VA Benefits	1	0	0.0%
Healthcare Exchange	0	0	0.0%
Other	0	29	2.1%
	1,242	1,376	

<b>LOCALITY</b>				
<b>Location</b>	<b>March 2025</b>	<b>March 2026</b>	<b>Ratio</b>	<b>Cumulative %</b>
James City County	711	762	55.4%	55.4%
City of Williamsburg	197	222	16.1%	71.5%
York County	131	139	10.1%	81.6%
Charles City	2	4	0.3%	81.9%
Gloucester	9	18	1.3%	83.2%
King Queen	7	7	0.5%	83.7%
New Kent	11	18	1.3%	85.0%
Newport News	99	114	8.3%	93.3%
Hampton	6	14	1.0%	94.3%
King William	37	30	2.2%	96.5%
Richmond	1	1	0.1%	96.6%
Surry	12	8	0.6%	97.2%
Other	19	39	2.8%	100.0%
	1,242	1,376		

**OTMDC**

*Olde Towne*  
**MEDICAL & DENTAL CENTER**

**WELCOME TO THE BOARD**



## *Loren Smith, MPH*

Loren Smith is a skilled healthcare executive with over eight years of experience in hospital operations and administration. She currently serves as Vice President of Operations for both Sentara Williamsburg Regional Medical Center and Sentara CarePlex Hospital. Loren holds a Bachelor of Science degree in Cellular, Molecular, and Physiological Biology from Christopher Newport University, as well as a Master's degree in Public Health Management and Policy from Eastern Virginia Medical School. Throughout her career, she has been recognized for her strategic leadership, operational excellence, and commitment to improving patient care. Loren is actively involved in several professional organizations at both the local and state levels, including American College of Healthcare Executives and the National Association of Healthcare Executives. She is also an active member of Alpha Kappa Alpha Sorority, Inc. Driven by a passion for innovation and equity in healthcare, Loren strives to lead with vision, integrity, and a deep commitment to excellence. Her dedication to developing strong teams, improving health outcomes, and fostering community partnerships drives her passion to evolving healthcare landscape each day.

On Wednesday, April 15, 2026, Olde Towne Medical & Dental Center proudly hosted the 3rd Annual “Community Baby Shower” — in collaboration with the lead organization, Hampton Roads Chapter of [Zeta Phi Beta Sorority, Inc. - Official](#) a celebration of the expectant and new mothers we are privileged to serve across the Greater Williamsburg area.

Events like this reflect the heart of who we are as a Health facility and safety-net provider. Beyond clinical care, we believe in meeting our community where they are — with dignity, warmth, and the resources that matter most during life’s most meaningful moments.

To every family who joined us, every team member who made it possible, and every partner who shares our mission: thank you.

[Tracey Charity-Ray](#)

[Birth In Color](#)

[League of Women Voters](#)



Food security and health outcomes are inseparable — and at Olde Towne Medical & Dental Center, we know that treatment means addressing what happens before a patient ever walks through our doors.

That’s why we are excited about a future partnership with the Virginia Peninsula Food Bank — an organization whose mission aligns perfectly with our commitment to eliminating health disparities across the Greater Williamsburg area.

Food insecurity is not just a hunger issue. It’s a cardiovascular issue, a diabetes issue, a maternal health issue, and a mental health issue. When our neighbors can’t access nutritious food, the consequences ripple across every dimension of their well-being.

For our uninsured and underinsured patients — many of whom face compounding social determinants of health — a collaboration between OTMDC and the Virginia Peninsula Food Bank would represent a powerful step forward in wraparound care.

We believe in the power of community-centered solutions. And together, we will do more.  
[Virginia Peninsula Foodbank](#) [Nicole Todd @otmdco](#) [hashtag#RobinPratt](#)



Williamsburg Watch

[www.WilliamsburgWatch.com](http://www.WilliamsburgWatch.com)

Story by: Mr. Digby Solomon

[Olde Towne Medical & Dental Center](#) signs mental health support partnership

Olde Towne Medical and Dental Center has formed a partnership with the Care Alliance Collective to provide behavioral health support services for its patients.

The 33-year-old medical center provides health and dental services to some 5,000 patients in the area who have no insurance or are on Medicaid.

Patients without insurance are charged on a sliding scale based on their ability to pay. The center provides a full range of primary care, including obstetrics, as well as dental care.

The new agreement allows Olde Towne patients who have behavioral health issues to connect with groups that offer the non-clinical services they usually need, like food, transportation and follow-up calls.

“These basic needs can interfere with and defeat the purposes of clinical care,” a spokeswoman for Olde Towne said, adding such issues “take time away from clinical care yet are critical to getting a patient to follow through with their physical and behavioral health care.”

Aaron Thompson, CEO & Executive Director of Olde Towne, said the partnership will give patients needed help with behavioral health problems. He provided several statistics showing the need is substantial:

According to the Virginia Department of Health, nearly 20% of Virginia adults report experiencing symptoms of anxiety or depression.

The Health Resources and Services Administration (HRSA) has designated parts of the greater Williamsburg region as areas that have a shortage of health professionals.

The National Alliance on Mental Illness reports that more than 50% of adults with a mental health condition in the U.S. do not receive the help they need.

Kiara Robinson, LCSW, CEO of Care Alliance Collective, and Aaron Thompson, CEO of Olde Towne Medical and Dental Center (Olde Towne and Williamsburg Watch photos)



Olde Towne is deeply honored to receive a generous donation from the [Williamsburg Community Foundation](#), on behalf of the Karene O’Hare / Betsy Whitten Ovarian Cancer Memorial Fund — a contribution that carries with it the memory of two remarkable women and the love of those who continue to champion their legacy.

At Olde Towne Medical & Dental Center, we believe that every act of generosity has a story behind it. This gift reminds us that healthcare is personal — and that the people we’ve lost can still inspire healing in their community.

These funds will help us continue providing compassionate, high-quality care to our neighbors in the Greater Williamsburg area.

[hashtag#OldeTowneMedical](#) [hashtag#GreaterWilliamsburg](#)  
[hashtag#OvarianCancerAwareness](#) [hashtag#HealthEquity](#) [hashtag#SafetyNet](#)  
[hashtag#CommunityHealth](#) [hashtag#HonoringTheirLegacy](#)  
[Olde Towne Medical & Dental Center](#)



We are proud to celebrate the conclusion of an extraordinary 9-week journey — the American Heart Association’s Go Red for Women campaign right here in the Greater Williamsburg area.

Our nominees stepped forward, engaged their networks, and carried this mission into their homes, workplaces, and communities. The result? A powerful demonstration of what local leadership looks like in action.

We are especially proud to congratulate Dr. [Jade L. Ranger, PharmD](#) of The Prescription Shoppe in Williamsburg, Virginia — Dr. Ranger’s dedication, leadership, and passion for heart health exemplified everything this campaign stands for. Her commitment to this community is nothing short of inspiring.

[Henry Ranger, PharmD, RPh](#)

[Jaylyn Brown](#)

[Laura Boone Bynum](#)

[Charlene Grabowski](#)

[American Heart Association](#)

[Olde Towne Medical & Dental Center](#)



# Community Baby Shower



# Community Baby Shower



## Clinical Department Update

Submitted By: Kendra Robinson, FNP 04/21/2026

### Clinic staff Update:

- The provider who worked Open Access clinic vacated her position on April 1<sup>st</sup>. The clinic director is covering Open Access clinic until a replacement can be found. The job has been posted and interviews have begun.

### Volunteer Specialty Care

- March 2026 the following specialties provided 38 visits.

Cardiology: 11 visits	Chiropractor: 0 visits
Gastroenterology: 3 visits	GYN: 14 visits
Nephrology: 2 visits	Ophthalmology: 8 visits

### Community Involvement:

- Gloucester Matthews Care Clinic (GMCC) and OTMDC collaboration for eye care update:
  - 3/2026:
    - No GMCC patient were scheduled for diabetic eye exam at OTMDC during the month of March.
- Williamsburg House of Mercy:
  - Clinic date 4/16/26, 3 patients were seen. All three were seeking connection to behavioral health or substance abuse resources.
  - Next clinic date at WHOM is set for May 14<sup>th</sup>.

## April 2026 Departmental Update

### Business Office

- Both the Medicaid and Medicare Cost Reports for FY25 have been submitted. We have received confirmation that the Medicare Cost Report was received and processed with nothing due to the program or to OTMDC as of now. We are awaiting final settlement confirmation from Myers and Stauffer for the Medicaid Report.
- Net collections through March 31<sup>st</sup> are were at 78%. This will increase significantly as we receive more payments for insurances with longer timely filing limits. For perspective, net collections through January 1<sup>st</sup> are at 85% and climbing.
- Jacob continues to work in communication with Layer 9 and Veradigm as we navigate the Allscripts upgrade project. This includes steps to reincorporate Veradigm/Allscripts' Follow My Health portal as well as a required upgrade to Microsoft for our servers (SQL and Microsoft Server).
- By the time April's reports are done, we will have eclipsed our goal for Net Patient Revenue and Net Self Pay Revenue.
- The business office has collected nearly half of the \$80,000 budget for the Ford's Colony Golf Event (nearly \$17,000 in March contributing to the \$21,000 YTD, with more than \$12,000 already received so far in April).
- Our total AR days continue to improve and currently at 47 days per Allscripts (down from 52 at the start of the fiscal).
- We should receive the final installment of the FY26 JCC jurisdictional grant in April.
- Both Medical and Dental exceeded their monthly averages for visits in March.
- So far this fiscal we have seen more than 3,000 unique patients for almost 11,000 encounters.

Date: 04/03/2026

By: Margaret "Maggie" Beamon

## Medication Access Program

- For the month of March, MAP requested 274 medications on behalf of 96 patients which were valued at \$224,306.05.
- I attended TPC Technical Zoom Meeting on 03/12/2026
- I attended Informa PAP Virtual Conference from 03/17/2026 – 03/20/2026
- I registered to virtually attend the semi-annual TPC Roundtable on 04/27/2026

## Operations Manager

- I registered to virtually attend HEALTHCON 2026 conference taking place May 3-6, 2026
- I held monthly meetings on 04/02/2026 with clinical assistants, dental department and medical providers.
- Starting in March 2026, I implemented a friendly competition between the clinical assistant to see who could collect the most during that month. The clinical assistants have really enjoyed it and would like to continue every month going forward.
  - Our March winner was Alexis Roane and she collected \$8,042.10.



*To assure access to quality health and wellness care to the residents and workforce of the greater Williamsburg community.*

## **Dental Department**

**April 2026 | Lorenzo Modeste, DDS**

As the weather continues to warm, Olde Towne Dental continues to provide warm and gentle dental services to the community!

Yesterday I had a 14-year-old patient that needed all of her front teeth removed due to rampant decay. Her mother was very concerned with the condition of her mouth. Due to the extensive damage/decay of her teeth, we created a treatment plan to remove all of her upper anterior teeth and fabrication of an upper partial. We advised the patient/parent that in the future, she would be an excellent candidate for dental implants! She has a school dance scheduled in 6 weeks, so we're going to do our best to create a new smile for her before her school dance. These types of dental cases truly help me reflect on why Olde Towne is so important to the community!

For the month of March, the dental clinic had 347 visits and 302 patients were treated. I also received an email from Aaron in regards to a dental networking event on Thursday April 30 from 5-7. This event will be held at the Riverwalk restaurant in Yorktown. This event is hosted by the Greater Williamsburg Community Health Alliance to recruit local dentists to volunteer at various local clinics. In the past Olde Towne had a number of volunteer dentists, but over the years the number has dropped significantly. I hope that this event will help facilitate with increasing volunteerism for Olde Towne Dental Clinic.



To assure access to quality health and wellness care to the residents and workforce of the greater Williamsburg community.

## Communication & Development | Susan Dunn

April 2026

### Development

### Events

April is an especially busy month, with a strong lineup of community engagement opportunities:

- Community Baby Shower – *April 15, 2026 | OTMDC*
  - Event details and metrics will be shared at the May meeting.
  - 30 expectant mothers are registered, along with 30+ partners and children.
  - Currently working closely with the host organization’s committee chair to coordinate event logistics.
- Panda Express Fundraiser – *April 16, 2026 | Online*
  - Event details and results will be provided at the May meeting, if available.
- WJCC Kindergarten Family Fest – *April 24, 2026 | 5–8 PM | Warhill High School*
  - This event supports registration for incoming kindergarteners and new students to the division.
  - Board members interested in volunteering at the OTMDC information table are encouraged to contact Susan Dunn.
- Kiwanis Golf Tournament – *April 27, 2026 | Williamsburg National*
  - OTMDC is a beneficiary of funds raised through this event.
  - An information table will be available following play; board members interested in attending are encouraged to reach out to Susan Dunn.
- Ford’s Colony Tournament & Residents Campaign – *May 6, 2026 | Ford’s Colony*

- Ongoing collaboration with the FCMGA Charity Classic Committee to support tournament planning and the Residents Campaign.
- Developing and promoting content related to tournament participation and the online auction.

#### Volunteers

- We continue to see a steady influx of volunteer interest applications.
- Recently connected with leadership from William & Mary's Remote Area Medical (RAM) Club, resulting in the onboarding of two new bilingual volunteers.

#### Communications

#### Website

- Added dedicated links for the Ford's Colony Tournament, Residents Campaign, and Online Auction.
- Updated our Candid Transparency information dashboard and incorporated the new 2026 seal.

#### Miscellaneous

- Ongoing creation of social media graphics to support events and organizational announcements.
- Developed and distributed a targeted mailing to recently lapsed donors promoting the Ford's Colony online auction. This effort aims to re-engage past supporters and keep OTMDC top of mind without making a direct donation request.



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**Sara E. Lewis  
Grants & Development Coordinator  
April 2026 Board Report**

**FY 2026 Corporate & Foundation Grants Awarded to Date**

- \$95,000

**Grants Submitted Since Last Board Meeting**

- **Gloucester Community Foundation** – Requested \$2,000. Decision in June.
- **Virginia Sargeant Reynolds Foundation** – Requested \$26,000 for Resource Assistant. Decision at VSRF June Board Meeting.

**Grants Denied Since Last Board Meeting**

- **Hampton Roads Academy Student Philanthropy Committee** – Requested \$1,000.
- **Max and Victoria Dreyfus Foundation** – Requested \$20,000 to support technology and cybersecurity upgrades.

**Decisions Due in May - \$50,000**

- **Bernadine Franciscan Sisters Foundation** – Requested \$10,000 for operating support. This foundation supports Newport News, Hampton, York, Poquoson, and Gloucester. Decision May 18.
- **Dominion Energy Charitable Foundation** - \$20,000 to fund Greater Williamsburg Healthcare Access Sustainability Initiative. Decision is expected in May.

**Decisions Due in June - \$70,000**

- **Richard & Caroline T. Gwathmey Memorial Trust** – Requested \$40,000 to fund the Greater Williamsburg Healthcare Access Sustainability Initiative. Decision in June 2026
- **George J. & Effie L. Seay Foundation** – Requested \$30,000 for Behavioral Health. Decision by June 30.

**Decision Due in July - \$10,000**

- **Atlantic Union Bank** – Applied for \$10,000 for help Sustaining Access to Essential Healthcare for the Greater Williamsburg Workforce and Residents. Decision July 2026.

**Decisions Due in October – \$20,000**

- **Dr. Scholl Foundation** – Requested \$20,000 to fund the Greater Williamsburg Healthcare Access Sustainability Initiative. Decision in October 2026; disbursement in November 2026.

**Other**

- Press announcements – Partnership with Collaborative Alliance (Behavioral Health), OTMDC Meets Goal for Technology Upgrades. Appeared in Williamsburg Watch 4/21.

**OTMDC Finance Committee**  
**April 2026**  
**Summary Report to the Board**

**Recommended Actions:**

none

**Financial Report:** attached to this report is the ‘condensed’ year to date financial report for the month ending 3/31/2026.

**Revenue:** Total revenues from operations year to date (YTD) are \$2.895m, 86% of budget. This continues to include the receipt and recognition of \$900k in grant income. Gross patient revenue (before bad debt adjustment) is \$1.047m, 99% of budget. After \$31k of bad debt adjustment and expense, net patient revenue is \$1.016m. This includes Medicaid revenue of 176% of budget. For March of 2025 net patient revenue was \$766k, so we are \$250k above the previous year.

Public support revenue is \$272k, which is 68% of budget. Fundraising is at 50% of budget. Grant income is at 86% of budget, after the receipt and recognition of \$900k of grant revenue.

**Expenses:** With nine months or 75% of the year recorded prior to year-end adjustments, total expenses are \$2.8m, 80% of budget. Personnel costs are 77% of budget, with other (non-salary) operating costs at 93% of budget. The other operating costs include unbudgeted cyber security costs of \$113k.

Net income/loss from operations (revenues less expenses) YTD is \$62k vs. the annual budgeted net loss of <\$193k>. The YTD income includes the once annual \$900k in grant income. For the fiscal year ending 6/30/2025, the audited net income/(loss) from operations (without endowment changes) was <\$340k>.

The **endowment investment fund** is at \$6.267m as of March 31, 2026. The cost of the investment as of 6/30/2025 is \$5.895m. Dividends of \$682k have been reinvested. Cost of \$231k and \$327 have been removed with the \$275k transfer to cover cyber security expenses in November 2025 and the \$333k transfer for operations in March 2026. This brings cost remaining in the fund to \$6.020m. The unrealized gain to-date is \$247k.

**Current Assets:** Cash balance is \$118k, an increase of \$78k from March 31, 2025. Receivables (net of allowance for doubtful accounts) are \$328k, an increase of \$119k from the March 2025 balance.

**Other business/activities:**

The next finance committee meeting is scheduled for May 13, 2026 at 4:30 pm.

Respectfully submitted,  
Melissa Tucker, Chair, Finance Committee

**OTMDC -- Summary Financial Results: YTD 3-31-2026**

<b><u>Income-Expense:</u></b>					
	<b><u>Tot. Mar.</u></b>	<b><u>Total YTD</u></b>	<b><u>Annual Budget</u></b>	<b><u>Variance</u></b>	<b><u>% of annual</u></b>
<b><u>Revenue:</u></b>					
Local Government	\$ -	\$ 545,628	\$ 644,299	\$ (98,671)	85%
Patient Revenue	\$ 104,064	\$ 1,047,171	\$ 1,063,000	\$ (15,829)	99%
Less: Bad Debt "Adjustment"	\$ (5,874)	\$ (30,906)	\$ -	\$ (30,906)	0%
Less: Bad Debt Expense	\$ -	\$ (263)	\$ (45,000)	\$ 44,737	1%
Net Patient Revenue	\$ 98,190	\$ 1,016,002	\$ 1,018,000	\$ (1,998)	100%
Public Support	\$ 84,198	\$ 272,351	\$ 402,000	\$ (129,649)	68%
Special Events-Fundraising	\$ 18,182	\$ 57,828	\$ 115,000	\$ (57,172)	50%
Grants	\$ 31,127	\$ 1,003,081	\$ 1,173,800	\$ (170,719)	85%
Misc. (inc. cash over/short)	\$ -	\$ -	\$ -	\$ -	0%
<b>Total Revenue</b>	<b>\$ 231,697</b>	<b>\$ 2,894,890</b>	<b>\$ 3,353,099</b>	<b>\$ (458,209)</b>	<b>86%</b>
<b><u>Expenses:</u></b>					
<b>Total Personnel</b>	<b>\$ 239,477</b>	<b>\$ 2,229,079</b>	<b>\$ 2,886,689</b>	<b>\$ (657,610)</b>	<b>77%</b>
<b>Total Non-Personnel Exp.</b>	<b>\$ 71,111</b>	<b>\$ 603,699</b>	<b>\$ 654,850</b>	<b>\$ (51,151)</b>	<b>92%</b>
<b>Furn/Equipment (Total)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ (5,000)</b>	<b>0%</b>
<b>Total Expenses</b>	<b>\$ 310,588</b>	<b>\$ 2,832,778</b>	<b>\$ 3,546,539</b>	<b>\$ (713,761)</b>	<b>80%</b>
<b>Net Income</b>	<b>\$ (78,891)</b>	<b>\$ 62,113</b>	<b>\$ (193,440)</b>	<b>\$ 255,553</b>	<b>-32%</b>
Transfer From/(To) Endowment	\$ 333,000	\$ 608,000	\$ 193,440	\$ 414,560	314%
<b>Net Cash Change After Trfr.</b>	<b>\$ 254,109</b>	<b>\$ 670,113</b>	<b>\$ -</b>	<b>\$ 670,113</b>	<b>0%</b>
<b><u>Investment Fund Summary:</u></b>					
		<b><u>Curr. Mo.</u></b>			
Beg. Balance, cost 6/30/2025		\$ 5,895,108			
Cost of transfer to operations		\$ (557,685)			
Dividends reinvested		\$ 682,788			
Cost, 11/30/2025		\$ 6,020,211			
+/-: Gains/Losses, through 6/30/2026		\$ 247,277			
End Balance		\$ 6,267,488			
<b><u>Current Assets Report</u></b>					
		<b><u>3/31/2026</u></b>	<b><u>YTD</u></b>	<b><u>3/31/2025</u></b>	
			<b><u>Diff.</u></b>		
Cash		\$ 118,498	\$ 78,406	\$ 40,092	
Investments		\$ 6,267,488	\$ 262,572	\$ 6,004,916	
<b>SUBT.</b>		<b>\$ 6,385,986</b>	<b>\$ 340,977</b>	<b>\$ 6,045,009</b>	
Total Receivables		\$ 436,056	\$ 145,878	\$ 290,178	
Less: Allow. For Doubtful Accts.		\$ (108,064)	\$ (27,016)	\$ (81,049)	
<b>Net Receivables</b>		<b>\$ 327,992</b>	<b>\$ 118,863</b>	<b>\$ 209,130</b>	
<b>Total Current Assets</b>		<b>\$ 6,713,978</b>	<b>\$ 459,840</b>	<b>\$ 6,254,138</b>	

**C&D Committee Report | Terry Moran, Chair**  
**April 2026**

Overview

This month, in addition to ongoing resident campaigns and business solicitations for sponsorships, the C&D Committee launched an online auction on March 31. The auction features donations from a range of local businesses, including upscale restaurants, golf courses, a gym, Trader Joe's, Colonial Williamsburg, and Wagster's Magic Theatre.

Key Contributors

Ron Kirkland and Mark Miele were instrumental in providing numerous restaurant donations.

To view the available auction items, click on the following link:

<https://app.galabid.com/mgaotmdc/items>

Special Auction Items

Three travel packages are included in the auction: trips to Scotland, Portugal, and Bodega Bay, California. For each trip sold, OTMDC will receive \$500.

Current Auction Progress

As of April 23, the online auction has generated \$3,434 in bids. There are 31 registered bidders who have placed a total of 68 bids. The item from La Yaca has attracted the most interest, receiving nine bids. The funds raised so far are double the amount raised in last year's Silent Auction.

Promotional Campaign

The promotional campaign for the auction encompassed several strategies:

- Articles in print publications, including Talk of the Colony (the official resident monthly publication), Friends and Neighbors, and Stroll.
- Weekly emails from What's Happening in Fords Colony (WHIFC) and communications to the Men's Golf Association (MGA).
- Flyers placed in Trader Joe's and Ford Colony pro shop restrooms.
- Letters sent to OTMDC donors.
- Posts on Facebook.

- Presentations at the FC Newcomer Club.

### Next Steps

The online auction will close on May 6<sup>th</sup>. Afterward, the committee will review the auction results and promotional efforts in May and assess lessons learned.

## Planning and Performance Committee - April 2026 Update

The Committee is working with the OTMDC Executive Director to update progress regarding execution of the Strategic Plan.

- Service Component review complete
- Finance Component review complete
- Quality Component review complete
- Growth Component review complete
- People Component review complete

Our initial review of the Strategic Plan was completed during our April Committee meeting and future meetings will be focus on progress and changes to key items. Emphasis will be placed on plan goals and measures that currently fall below expectations.

### **Notable Observations**

#### **Growth**

- Behavioral health resources remain a critical need. The return of Kiara Robinson and an intern on site three days per week has helped in addition to Melvin Snead who sees up to 12 patients per month.
- Dental visits have increased through improved scheduling and reduced wait time for procedures. The success of GKAS has added to the pediatric patient population.
- A 30% increase in Dentaquest (Medicaid) rates has improved overall dental revenue.

#### **People**

- Personnel engagement and growth is on track with continuing education opportunities and participation in the JKCC compliance and training tracking program.
- Progress is needed in developing patient satisfaction metrics and the Follow My Health program will be used to survey patients and compile necessary statistics.
- Volunteer and student engagement is on target and student placements have increased year-over-year (metrics required for comparison)

#### **Other Items**

- The Committee will work with the Executive Director to determine the role the Committee will take in furtherance of the FQHC look-alike initiative.
- The P&P Committee will work to appoint a Vice-Chairman for the committee.
- Next Committee meeting June 17, 5:00 pm.

Service

GOAL	MEASURES	STATUS	NOTES
Enhance overall patient experience and satisfaction with OTMDC	<ul style="list-style-type: none"> <li>Increase in first-call resolution</li> </ul>	yellow	Reduce call-backs or follow-up necessity. Effectiveness of the new phone system. Patient feedback in person, patient satisfaction survey question.
	<ul style="list-style-type: none"> <li>Improved timeliness of results reporting</li> </ul>	green	Allscripts EHR feedback and online access to minimal reports. Phone call reporting within 24 hrs. (Phressia temp use 12-mths) - Evidence: patient/clinician notes with monthly chart audits.
	<ul style="list-style-type: none"> <li>Improved Net Promoter Score (NPS)</li> </ul>	red	Pending selection/implementation of new system (Press Ganey, EPIC, etc.)
	<ul style="list-style-type: none"> <li>Higher post-visit survey response rate and satisfaction scores across key areas: wait time, communication, treatment clarity, overall care, and facility environment</li> </ul>	red	Pending selection/implementation of new system (Press Ganey, EPIC, etc.)
	<ul style="list-style-type: none"> <li>Implementation of dental satisfaction survey</li> </ul>	red	Pending selection/implementation of new system (Press Ganey, EPIC, etc.)
	<ul style="list-style-type: none"> <li>BUDGET IMPACT: New phone system cost TBD; installation planned by County in Q1.</li> </ul>	yellow	6 mths - yr for county-wide implementation and full access to reporting features
			Consider paper short survey in lieu of or until EPIC satisfaction survey purchase. (Randy)
Increase access to primary and specialty care	<ul style="list-style-type: none"> <li>Number of telehealth visits (medical, dental) per month</li> </ul>	red	Providers need to become accustomed to input data timely. Experience needed to categorize correctly. (Needed if "Look alike" or FQAC approved) Expecting 2-4 (Tue/Thu) per provider.
	<ul style="list-style-type: none"> <li>Decrease in wait times for specialty care (or satisfied)</li> </ul>		Specialty dependent - need metrics set before measurement determined?
	<ul style="list-style-type: none"> <li>Increased referral completion rates</li> </ul>		Need metrics set before measurement determined?
	<ul style="list-style-type: none"> <li>Identified transportation gaps and shared with community stakeholder (reduced no-shows related to transportation?)</li> </ul>		<u>Qualitative</u> feedback from patients (vs. a reported metric)
			Follow-up with NP Robinson for aggregate numbers for each section. (Aaron)

Enhance OTMDC's ability to serve patients whose primary language is not English	<ul style="list-style-type: none"> <li>Increased percentage of Multilingual employees</li> </ul>	green	# of multilingual employees (2 fluent in Spanish) Goal to add 2 part-time translators.
	<ul style="list-style-type: none"> <li>Growth in volunteer hours for translation support</li> </ul>		# of volunteers (2 @ 12/25)
	<ul style="list-style-type: none"> <li>% of patients best served in another language</li> </ul>		Non-traditional employee/volunteer languages
	<ul style="list-style-type: none"> <li>Interpretation service utilization rates</li> </ul>	green	Language Line reporting (monthly invoice information?) Pocket-Talks (wifi improvements)
	<ul style="list-style-type: none"> <li>BUDGET IMPACT: Potential addition of two part-time translators; cost analysis pending.</li> </ul>		
			Not actively recruiting translator positions.
Enhance support of social needs for the underserved.	<ul style="list-style-type: none"> <li>Number of patients actively case managed</li> </ul>		Allscripts EHR, CBH, Bacon St. reporting data (monthly?)
	<ul style="list-style-type: none"> <li>Follow-up appointment completion rates</li> </ul>		
	<ul style="list-style-type: none"> <li>Volume and type of social service referrals (e.g., transportation, food, Medicaid/ insurance)</li> </ul>		
	<ul style="list-style-type: none"> <li>BUDGET IMPACT: Potential grant-funded position, currently supported through BOA agreement and collaboration with CBH.</li> </ul>	red	Need behavioral health service provider given recent Bacon St. closure (pursuing grant funding)

Growth

GOAL	MEASURES	STATUS	NOTES
Improve community awareness of OTMDC	<ul style="list-style-type: none"> <li>Growth in social media engagement and</li> </ul>	yellow	Cyber security issue last year was a setback and we have established a new Instagram page
	newsletter open rates		In process
	<ul style="list-style-type: none"> <li>Increase in community meeting/ workgroup participation</li> </ul>	green	A recent example was attendance at the Sentara Chamber of Commerce
	<ul style="list-style-type: none"> <li>Patient-reported referral source data</li> </ul>	green	"Follow My Health" will be used for patient satisfaction and reporting

	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Covered under existing marketing and development</li> </ul>		
Grow community partnerships	<ul style="list-style-type: none"> <li>• Implementation of partnership strategy</li> </ul>	green	Partnership relationships continue. Need to develop further behavioral health partners
	<ul style="list-style-type: none"> <li>• Increase in number of active community and corporate partnerships</li> </ul>		
	<ul style="list-style-type: none"> <li>• Growth in patient referrals from partner employers</li> </ul>	yellow	Improvements can be made here to get more referrals from our partners to whom we refer patients
Expand available mental health resources	<ul style="list-style-type: none"> <li>• Number of referrals between OTMDC and partners</li> </ul>	red	Searching for new partners for this critical need
	<ul style="list-style-type: none"> <li>• Percentage of completed mental health referrals</li> </ul>	yellow	Kiara and intern on site 3d/wk
	<ul style="list-style-type: none"> <li>• Reduction in average wait time for mental health appointments</li> </ul>		Melvin Snead continues to assist
	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Supported by existing grant agreements.</li> </ul>		Referrals to Family Institute, Healthy Minds, Genysis
Increase dental care capacity	<ul style="list-style-type: none"> <li>• Increase in weekly dental appointment availability</li> </ul>	green	Increasing numbers
	<ul style="list-style-type: none"> <li>• Decrease in average wait time for adult dental visits</li> </ul>		Improvement in wait time for procedures
	<ul style="list-style-type: none"> <li>• Higher percentage of same day dental appointments filled</li> </ul>		
	<ul style="list-style-type: none"> <li>• Growth in number of pediatric dental patients and preventive care delivery</li> </ul>	green	Positive impact of GKAS
	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Growth in services expected to increase Medicaid (Dentaquest) revenue</li> </ul>		+30% you from Dentaquest (Medicaid)

Quality

GOAL	MEASURES	STATUS	NOTES
Enhance ability to maintain and share electronic health	<ul style="list-style-type: none"> <li>• Epic implementation progress (% of milestones completed on time)</li> </ul>	red	Worked with Sentara for 1 yr to setup with " Sentara Quality Cares". Further

records (EHR)			meetings are planned with senior Sentara personnel while we investigate an update to Allscripts
	<ul style="list-style-type: none"> <li>• Staf EHR training completion rates</li> </ul>		
	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Supported through partnership with Sentara Quality Care Network (SQCN) and funding from a Sentara Cares grant.</li> </ul>		
Track and benchmark clinical performance measures to other safety net providers	<ul style="list-style-type: none"> <li>• Dashboard in use and shared with Board quarterly</li> </ul>	green	Dashboard included in the Board report. Additional items to be added as needed.
	<ul style="list-style-type: none"> <li>• Regular reporting of patient demographics, quality of care indicators, and service delivery metrics</li> </ul>	yellow	Demographic information is captured and reported. Quality of care and other metrics pending
Maintain team-based approach to chronic disease management	<ul style="list-style-type: none"> <li>• Outcome improvements for diabetic patients (e.g., 80% of patients with improved HbA1c levels)</li> </ul>	green	Developing a patient cohort for reporting
	<ul style="list-style-type: none"> <li>• Recommendations for expansion to other chronic conditions</li> </ul>		Hypertension, hyperlipidemia

People

GOAL	MEASURES	STATUS	NOTES
Continue to build a culture that supports OTMDC's core values and connects people to purpose	<ul style="list-style-type: none"> <li>• Completion of professional development goals</li> </ul>	green	Promoting continuing education
	<ul style="list-style-type: none"> <li>• Reduction in staff turnover rate.</li> </ul>		OTMDC remains attractive in terms of Comp, work hours and benefits
	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Potential increase in headcount; costs to be evaluated.</li> </ul>		
Maximize the efficiency of the OTMDC team	<ul style="list-style-type: none"> <li>• Patient satisfaction scores by provider or department</li> </ul>	yellow	Follow My Health will provide patient satisfaction scores. Brief visit survey still a possibility
	<ul style="list-style-type: none"> <li>• % of roles with cross-coverage or</li> </ul>	green	Cross training where needed

	backup support		
	• Progress on departmental goal achievement		
Create an environment that encourages continuous learning	• Training completion rates	green	Monitored through JCC for compliance
	• Implementation and use of onboarding plans and resources	green	Both JCC and OTMDC onboarding programs
	• BUDGET IMPACT: Requires new line item or increase to existing training and development budget.		
Optimize the use of volunteers and students to support OTMDC operations	• Volunteer engagement levels	green	Coordinated by Susan Dunn with students from W&M and VPCC
	• Number of student placements and task alignment	green	Increased yoy

Finance

GOAL	MEASURES	STATUS	NOTES
Strengthen grant writing capacity	• Hire of dedicated Grant Coordinator	green	Part-time filled by Sara Lewis (20 hr/wk) potential for more hours in the future? 1-year contracted position that can then be renegotiated (full/part)
	• Increase in total grant funding secured annually	green	\$200k goal per fiscal year - YTD ~\$100k+
	• Greater revenue diversification (measured by % from varied sources)	green	Funding sources - donor giving & mgmt, estate planning discussion with potential donors/philanthropists (Rashid conducting meetings); contacts from Sara Lewis assisting as well (Cabell Foundation - capital campaign) - churches, Dominion Energy, Towne Bank, Wlmbg Foundation, etc.
	• BUDGET IMPACT: Part-time Grants and Development Coordinator identified; funding pending implementation.		

Increase and diversify fundraising	<ul style="list-style-type: none"> <li>Increase in donations from corporate and local business donors</li> </ul>		Towne Bank \$75K grant (March) Langley, Dominion Energy, WCF, churches, increase community events (Kiwanis, FC golf tournament), Mar '27 wine festival (Wlmg Winery), '28 35th Gala
	<ul style="list-style-type: none"> <li>Annual jurisdictional funding maintained or increased</li> </ul>		All 3 have been submitted by deadline (JCC, York Cty, City of Wlmg) - Apr/May expected response; asked for 3% increase year-over-year; opportunity to submit to NN (New Kent, Surry, West Point potentials in future)
	<ul style="list-style-type: none"> <li>Communication of value: patients served, average cost per patient, and total value of services provided</li> </ul>		Data dashboard by items of importance to donor/jurisdiction; Medicaid/Medicare costs reports vs. expenses resource for "story" of OTMDC value (shortfall = expense minus revenue to determine additional funding needs); total value to community
	<ul style="list-style-type: none"> <li>BUDGET IMPACT: Donor management specialist and consultant under consideration; cost analysis pending.</li> </ul>	yellow	2 candidates - official position pending; in-house Rashid Moore providing donor funding events/mtgs with no additional expense at this time
Optimize revenue	<ul style="list-style-type: none"> <li>Increase in patient insurance enrollment (Medicaid/Medicare)</li> </ul>	yellow	More opportunity likely in 2027 due to continuing decision making from Administration / budget bill
	<ul style="list-style-type: none"> <li>Growth in average reimbursement rate</li> </ul>		AIR (all inclusive rates) used by rural health increasing \$152 (2025) to \$165 (2026) per Medicaid patient (2024 \$139)
	<ul style="list-style-type: none"> <li>Increase in net collection rate</li> </ul>	green	Attention to billing coding to ensure correct specification, compliance, and maximizing reimbursement (reduction in write-offs from previous years) Lisa Tinker and Maggie Beamon follow-up on denied claims to re-classify/code as needed
	<ul style="list-style-type: none"> <li>Reduction in accounts receivable days</li> </ul>	green	Lisa Tinker AR processing - typically 50-60 days (within target)
	<ul style="list-style-type: none"> <li>BUDGET IMPACT: Partnering with Cenevia, Inc. to improve billing, coding, and credentialing; costs included in operational planning.</li> </ul>	n/a	Improvements to billing, coding, etc. despite the end of the partnership (much learned during the partnership experience) Maggie Beamon now certified in billing/coding

Evaluate fiscal agent relationship with James City County (JCC)	<ul style="list-style-type: none"> <li>• Completion of environmental scan</li> </ul>	yellow	Potential challenges if implementing look-alike status; Exec Dir position cannot be affiliated with JCC - would require restructure change (i.e. no VRS); clinic building future set at current location within JCC facility
	<ul style="list-style-type: none"> <li>• Updated Memorandum of Agreement (if needed)</li> </ul>		
	<ul style="list-style-type: none"> <li>• BUDGET IMPACT: Ongoing discussions with county on fiscal relationship and FQHC/ Look-Alike options.</li> </ul>		

## Governance and Nominations Committee Report for April 2026 Board Meeting

1. The committee meets next on Wednesday, May 13, 2026.
2. February 14, 2026 meeting: Discussed the necessity and expediency of including current board members in the count of patient members
  - a. Not ideal, but maybe necessary in the short term
  - b. Goal: limit the number and move efficiently to achieve more authentic compliance
3. We discussed prospective candidates identified by Executive Director Aaron Tompson, including a potential health care professional, a possible replacement for Treasurer, and several patient prospects. The chair has begun contacting some of these prospects.
4. The committee is asking current committee chairs to identify prospective co-chairs in order to facilitate leadership succession.
5. The PAC met for the first time on March 30. Board chair Becca Bruhl convened the meeting; two prospective members attended. The attendees reported broad satisfaction with OT health services. They had some ideas about matters that might enhance patient experience and expressed interest in reviewing patient evaluation forms and procedures.
6. The committee has worked through various approaches to achieve compliance of board composition for FQHC LAL status. Please review the FQHC standards and make suggestions and recommendations to the G&N chair.
7. Goal for May meeting: First draft of approach for achieving FQHC standards to present at May meeting of the board.